

**MINUTES Regulation Review Subcommittee Special Meeting
October 9th, 2014**

- I. Meeting** called to order by Subcommittee Chair D. Fortin at 7:31 PM.
- II. Roll Call** –Joseph Adiletta (arrived at 7:38 PM), Syd Blodgett, David Fortin, Jeffrey Gordon, Douglas Porter, and Fred Rich. Town Planner/ZEO Delia Fey was present. D. Durst and D. Young had informed D. Fortin that they were unable to attend. J. Gordon agreed to take the meeting minutes.
- III. Minutes:** Motion made by S. Blodgett, seconded by F. Rich, to approve the September 4th, 2014 Subcommittee meeting minutes. Motion passed unanimously with J. Gordon and D. Porter abstaining.
- IV. Citizen’s Comments:** J. Gordon reminded Commissioners that the regular monthly PZC meeting is October 16th, 2014.
- V. Town Planner’s Report:** None.
- VI. Review of updated POCD Text:**
- The Subcommittee reviewed the draft POCD text. D. Fey’s memo from September 30th, 2014 was noted. D. Durst’s comments from October 6th, 2014 were noted. A revised/edited copy of the draft POCD text encompassing changes made throughout the entire document will be made by D. Fey and an updated date applied to the draft POCD text to reflect the date of the most recent changes. The Subcommittee decided to use one large picture for the entire front cover. J. Gordon informed the Subcommittee that he has reached out to L. Sweetnam, who supplied pictures for the 2002 POCD document, and to G. White, President of the Woodstock Historical Society, to get pictures for the POCD document. J. Gordon reminded the Subcommittee about the POCD approval process vis-à-vis the C.G.S. Motion by J. Gordon, seconded by F. Rich, to move the draft POCD out of the Subcommittee and to the main PZC meeting to finish the remaining few items of the draft POCD and then to begin the approval process. Motion passed unanimously. At the October 16th, 2014 PZC meeting, the PZC will finalize wording about accessory apartments, depending upon the Commission’s actions on the pending accessory apartment proposed text amendment. Such wording about accessory apartments is on page #35 of the draft POCD. D. Fey informed the Subcommittee that NECCOG has not yet finished work on the maps. The Subcommittee wants the maps finished as soon as possible. D Fey will contact NECCOG to inquire and provide a status report at the October 16th, 2014 PZC meeting.
- VII. Other From the Commission:** None.
- VIII. Agenda for the Next Meeting:** Motion by J. Gordon, seconded by D. Porter, to cancel the November Subcommittee meeting. Motion passed unanimously. The Subcommittee meeting in December will be a review and update of the Strategic Plan.
- IX. Citizen’s Comments:** None.
- X. Adjournment:** Motion made by J. Gordon, seconded by F. Rich, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:33 PM.

Respectfully submitted by,

Jeffrey A. Gordon, M.D., Commission Chair