

WOODSTOCK PLANNING AND ZONING COMMISSION
Woodstock Town Hall

MINUTES Regulation Review Subcommittee Thursday, December 4, 2014

- I. The **call to order** by Sub- Committee Chair J. Gordon was at 7:30 PM.
- II. **Roll Call** –F. Rich, D. Young, D. Porter, S. Blodgett, J. Adiletta, J. Gordon, D. Durst, Town Planner D. Fey. Absent – G. Dickinson, J. Anastasi, T. Serrine, and L. White.
- III. **Minutes of October 9 Meeting:** approved (Motion J. Adiletta/F. Rich). No November meeting was scheduled.
- IV. **Citizen’s Comments:** Chairman Gordon noted that the next Subcommittee meeting is scheduled for **January 8**, breaking the tradition of scheduling for the first Thursday. The Town Attorney’s annual Training session has been confirmed for **April 2,2015**, the date of the Subcommittee meeting.
- V. **Strategic Plan Review:** A draft of the November 7, 2013 Strategic Plan had been prepared by Planner Fey, inserting comments next to each item. It was neither emailed out nor sent by US mail, the concept being that the Commission could note Ms. Fey’s comments at the meeting adequately. The Commission reviewed the document, making minor language and other changes and re-sequencing the items, identifying the highest priority and lowest priority action items. Ms. Fey led the group through her comments and inserted them into the body of the Plan. Items already completed were noted, and some dropped from consideration (See attached Revised Plan, Dec 4, 2014.)
- VI. **Other:** Regarding the subject of the timeliness of the Maps work by NECCOG, Ms. Fey reported that all documents have been received at the Town Hall. **Chairman J. Gordon noted that the item on Agriculture would be addressed as we move toward the public hearing for the Proposed PoCD, scheduled for the February 2015 monthly meeting.**
- VII. **Agenda for January 8 meeting:** Final review of the revised Strategic Plan, with decisions about what specific item to address first. Chair J. Gordon will work with the Commission to create a realistic action plan. **Planner Fey has been asked to complete the following:** 1). Compare the language in the current Zoning Regulations with the Subdivision Regulations, seeking areas of the Subdivision Regulations that need adjustment to come into conformity (due date not yet set); 2). J. Adiletta requested a list of the Action Recommendations from the proposed PoCD, for Commission review (due for the January 2015 Subcommittee meeting); Chair J. Gordon to provide a list of the four steps of conservation subdivision design for discussion about inclusion in the PoCD (due for the December monthly PZC meeting); and updated draft of the Strategic Plan (due at the January 2015 Subcommittee meeting).
- VIII. **Citizen’s Comments:** none
- IX. **Adjournment:** 9:12 PM. (motion F. Rich/D. Young)

Submitted by Jeffrey Gordon, M.D., Regulations Review Subcommittee Chair

***DISCLAIMER:** These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month’s meeting minutes for approvals and/or amendments to these minutes. The audio recording is available by contacting the Town Planner/ZEO’s office at 860-963-2128 (x332).*