

Woodstock Historic District Commission
Regular Meeting
Woodstock Town Hall
November 24, 2014 - 8:00 p.m.
Minutes

1. Call to Order at 8:07. Members present: Gail White, Chair; Lyn Smith, Harold Bishop, Dan Atwood, Christine Lessig, Tim Monahan and Earl Manz.
Public present: Christopher Sandford, Joe Campbell, Beverly Brazeal, Tom Chase, Dave Magoo, Jean McClellan, Margaret Bates, Patrick Mule, and two representatives from the Evangelical Church.
2. Appointment of alternates: not required
3. Public Hearings:
 - a. Evangelical Covenant Church, 24 Child Hill Rd; for entrance and exit signs and posts. Dave Magoo presented photographs of the signs that had been erected without a certificate of appropriateness.
On a motion by D. Atwood, second by T. Monahan and unanimous in favor the hearing was closed. After discussion by the Commission, a motion to approve the proposal as presented was made by D. Atwood with a second by L. Smith and a unanimous vote in favor.
 - b. Robert and Margaret Bates, 515 Route 169: for re-roofing. Ms. Bates presented the application to replace black, 3-tab asphalt shingles with new architectural asphalt shingles of weathered wood color on both the house and the garage. White drip edge, hip and ridge vents will also be installed. The existing gutters and downspouts will remain.
On a motion by H. Bishop and a second by D. Atwood with unanimous vote in favor, the public hearing was closed. Upon commissioner deliberation and a motion by H. Bishop and a second by D. Atwood with unanimous approval, the application was approved as presented.
 - c. Patrick and Jessica Mule, 42 Child Hill Rd; for installation of windows. Mr. Mule presented the proposal to install 1 over 1 vinyl replacement windows in the bay window on the west front of the house. Existing windows in the house represent various materials and sash configurations including wood 6 over 6, vinyl 2 over 2 and 1 over 1 windows. The window trim will be adjusted by ½" overall to incorporate the new windows.
On a motion by H. Bishop with a second by D. Atwood with unanimous vote in favor the hearing was closed. Upon commissioner deliberation and a motion by T. Monahan and a second by L. Smith with unanimous vote in favor, the application was approved as presented.
 - d. Woodstock Academy, 57 Academy Road hearing continued; for installation of street light, expansion of crossing zone, changes to contours of the Common and sign.

Headmaster Sandford presented options for street lighting at the pedestrian crossing at the intersection of Academy Road and Child Hill Road. The options presented included 1) typical CT DOT street light to be mounted on existing poles on Child Hill Road and at the pole at the intersection of the streets having no timing device other than CT DOT standard. 2) LED fixture on a 20 foot tall black aluminum pole on Academy properties on Academy Road and Child Hill Road potentially with timing devices.

Public comment: P. Mule suggested tree mounted fixtures.

A motion was made to close the public hearing by H. Bishop with a second by D. Atwood and unanimous vote in favor. Commissioner deliberation resulted in requesting the Academy to present alternative fixtures at a Special Meeting on Tuesday, December 2 at 7 PM with the following qualifications: Fixtures should address quality of light, on the warm side; the height and dimensions of the pole should be stated; the dimensions of the light fixture should be stated; photometrics of the light throw on the walking/driving surface and adjacent properties should be presented; alternative fixture types to the fixture presented should be considered including fixtures of a design appropriate in a historic district and fixtures should comply with the Town of Woodstock dark skies initiative. The commission will send the Academy suggestions as to lighting vendors who could be contacted to provide the requested information.

On a motion by H. Bishop and a second by D. Atwood with unanimous vote in favor, the hearing was continued and the Academy requested to comply with the above stipulations in the presentation of appropriate designs.

The Commission moved to close the Academy application for changes to the contours of the Common as this is a Town of Woodstock initiative.

H. Bishop moved to close this portion of the hearing, T. Monahan second, with commissioners unanimous in favor.

Headmaster Sandford presented a photograph of signage that was required by fire code to be installed on the Bowen Building at the sprinkler standpipe. The sign is an 8" x 8" metal sign, white with red letters.

On a motion by H. Bishop and a second by D. Atwood with unanimous approval, the hearing was closed. Commissioner deliberation resulted in a motion by D. Atwood and a second by H. Bishop to approve this portion of the application as presented. All in favor.

- e. Town of Woodstock, 415 Route 169; for changes to contours of the Common near 57 Academy Road. No representative from the Town was present to present the application.

On a motion by D. Atwood and a second by T. Monahan the hearing was closed with unanimous approval of the commission. Upon discussion, a motion by D. Atwood and a second by L Smith with unanimous commission approval, the hearing is to be continued to a special meeting date in January to be determined.

4. Review of Minutes: D. Atwood moved to approve the minutes of 10-27-2014. Second by H. Bishop. Discussion resulted in the correction of item 3c to read "commission deliberation" and Frank Baron to be replaced with Richard Baron. Unanimous approval by commissioners.

5. Public Comment

Representatives of the Evangelical Covenant Church informally presented a proposal to construct a 75' x 100' building in the area of the existing storage shed to house a basketball court and amenities. Commissioners voiced approval to proceed with planning and urged the Church to confer with the commission during the design process.

6. Correspondence: None

7. Old Business (below): Tabled until the next regular meeting

Compliance issues:

Woodstock Academy parking at Old Bracken Library

Fence and Bentley sign

Evangelical Church signage

District walk in early November

New member

Invite the Building Inspector to a Special Meeting on a Wednesday evening at 5 PM.

8. New Business: Tabled until the next regular meeting

9. Adjournment on a motion by H. Bishop with a second by D. Atwood and unanimous approval at 10:00 PM.

Respectfully submitted by Lyn Smith, Clerk

Please note that while these minutes may be published, they are not approved by the Commission until the next meeting date.