

Woodstock Historic District Commission

Regular Meeting - Woodstock Town Hall

April 25, 2016, 8:00 p.m.

Minutes

Attendance: Chair Tim Monahan, Lyn Cole Smith, Christine Johnston Lessig, Earl Manz, and Harold Bishop

Community Attendance: Tom Chase, Frank Olah, Chris Stanford, Dianne Miller

1. Call to Order at 8:05 pm by Chair, Tim Monahan
2. Appointment of alternates: Chairman Monahan appointed, Christine Lessig and Earl Manz as voting members for this regular meeting

3. **Public Hearing**

Woodstock Cemetery Association for exterior lighting at the cemetery:

- Frank Olah, Treasurer & Tom Chase, President of the Woodstock Cemetery Association presented the application
- Background: Woodstock Cemetery Association and the First Congregational Church of Woodstock are collaborating to meet the lightning needs of the southeast end of the common to provide a safer environment.
- There is an existing pole with a lamp on the west side of Cemetery Road that is not in working order. The west side of Cemetery Road is also a very dark area.
- The proposed lighting would meet the requirements for dark lighting and provide a safer area for walking, this is important for the many community events at the church.
- First bid was \$11,000, which was not in their budget and the second bid and proposal in application was \$6,000:
 - Square or round two feet from pole to end of light
 - LED lights
 - \$6,000 – Cemetery to pay for light fixtures and church will pay for electricity.
 - Sensor - Timer to limit the lighting
 - Bronze black metal pole approximately 50 feet apart
- Although there was a general consensus that WHDC members supported the need for additional lighting due to safety, they raised concerns that the lights had a modern appearance and how it would blend into the character of the historic common.

Hearing community comments:

Tom Chase supports looking at more lighting options

Chris Stanford felt the WA may want to look at more lightning options

Frank Olah believed that Cemetery Association could not afford the more expensive options

Dianne Miller expressed concerns for safety when parking at church for church or community events and that there was a need for additional lighting.

Motion: Harold Bishop made a motion to continue the hearing to May 23rd meeting at the request of both the applicant and WHDC to gather more information. Earl Manz seconded the motion - Unanimous approval, motion passed

- WHDC members are requested to observe the current lighting in the district and Christine will take pictures for documentation.

4. Review of Minutes: March 28, 2016

Motion to accept minutes with corrections (WHDC) by Earl Manz and Lynn Cole Smith seconded the motion. Motion passed, Harold Bishop abstained

Review of Minutes: April 4, 2016

Motion Earl Manz made the motion to accept the minutes as presented with Lynn Cole Smith second. Motion passed, Harold Bishop obtained

5. Public Comment - none

6. Project Consultations - none

7. Correspondence - none

8. Old Business

- Review and approval of Historic District Commission Regulations

WHDC members requested that the clerk send the revised regulations to the selectman with a request for review by town attorney.

- Historic District Sign.

WHDC would like to obtain two bronze signs (18 by 24 feet) for the north and south end of the district on Route 169. The WHDC members expressed consensus on the National Register of Historic Places Plaque to communicate the significance of the district is included in the National Registry.

- Other

9. New Business

Non-compliance Concern: There has been no application for the recently installed fence between Rondeau's garage and lot #. Chair Tim Monahan will bring this to the attention of the town Building Official.

Other Membership – Continue discussion

10. **Adjournment** Earl Manz made a motion to adjourn the meeting; seconded by Lyn Cole Smith. Unanimous Approval. Meeting adjourned at 8:55 pm.

Respectfully submitted by
Christine Johnston Lessig, Clerk

These minutes may be published but the Commission does not approve them until the next regular meeting.

Next meeting: Monday, May 23, 2016