

WOODSTOCK HISTORIC PROPERTIES COMMISSION

Regular Meeting

June 23, 2014

1. The meeting was called to order at 7:15 p.m. by Chair Lyn Smith. Regular members Gail White, Tom Chase, and Jean McClellan alternate members Harold Bishop and Bev Brazeal were present.
2. Approval of Minutes.

05.19.2014. Motion to approve the minutes as presented made by M. Stachiw and seconded by T. Chase. Passed with unanimous approval.
3. Public Comment. None.
4. Correspondence. National Trust Membership renewal.
5. Old Business.
 - a. Website: G. White reported on the town's new website.
 - b. Chamberlin Mill. J. McClellan reported that the mill has received a grant from the Society of Industrial Archaeologists for architectural documentation. The Studebaker will travel to Mystic in the fall for stabilization and restoration work.
 - c. Cemetery Project. The June 14 project was rescheduled because of weather to July 12 at 9 a.m. with a rain date of July 19. The Commission discussed the scope of the project, stakeholder input, and information resources. T. Chase will contact Ruth Shapleigh-Brown regarding a consultation. M. Stachiw will pursue GIS. G. White will speak with Elaine Lachapelle to obtain updated Woodstock cemetery administrator information. J. McClellan will investigate the historic status of cemeteries. All will look for survey models.
 - d. Education Programs. Tabled.
6. New Business
 - a. Budget. M. Stachiw will obtain budget details. The Commission discussed needed expenditures. Motion to authorize L. Smith to expend remaining funds for the cemetery project and additional materials for the work of the Commission as needed by end of fiscal year made by H. Bishop and seconded by T. Chase. Passed with unanimous approval.
7. Adjournment. Motion to adjourn by H. Bishop, seconded by T. Chase, passed with unanimous approval. The meeting was adjourned at 8:05 p.m.

Respectfully submitted, Gail White, Clerk

Please note that while these minutes may be published the minutes are not approved by the Commission until the next meeting date.