



Members present:

Bill Bradley, Beach Baywood, Chuck Lee, Chris Mayhew, Rick Torgeson, Jim Trowbridge

1. Call to Order  
Trowbridge called the meeting to order at 7:05 pm.
2. Seating of Alternates  
MOTION (Mayhew, Bradley): TO SEAT TORGESON AS A VOTING MEMBER. Unanimous.
3. Citizen's Participation  
Kim Hadley was not present.  
MOTION (Torgeson, Mayhew): TO TABLE DISCUSSION OF HADLEY'S REQUEST FOR DISCOUNTED RENTAL. Unanimous.
4. Eagle Scout Project/ Picnic Tables  
Jacob Belanger will wrap up his Eagle Scout project at the Park by sanding the many picnic tables he and his crew have built or rebuilt. Trowbridge will then sign off on the work done. Jacob gave the Commission a jig and instructions for use in building new picnic tables.
5. Protocols for Rentals, Contracts, Payments  
Griffin will soon take over rental duties from Tom Hawkins. Commissioners established new protocols and agreed to help open and close the facilities before and after rental events. Trowbridge will ask Hawkins to (1) assist Griffin with the transition; (2) answer questions and offer perspective about the rental process at the Aug 3 meeting; and (3) bring the Nahaco paintings with him to that meeting.  
MOTION (Lee, Torgeson): TO ALTER THE CONTRACT TO REFLECT THAT THE FEE AND CLEAN-UP DEPOSIT BE PAID WITH ONE CHECK IN ADVANCE. Unanimous.  
MOTION (Mayhew, Bradley): TO THANK TOM HAWKINS WITH A \$50 GIFT CERTIFICATE TO CORIANDERS. Unanimous.
6. Approval of Minutes  
MOTION (Mayhew, Torgeson): TO APPROVE THE 6/1/2016 MINUTES. Unanimous.  
MOTION (Lee, Torgeson): TO APPROVE THE 6/15/2016 MINUTES, AS AMENDED. Unanimous.
7. Treasurer's Report  
Baywood reported a balance of \$43,380.59 as of June 30, which includes \$31,342.50 in 2016 Day Camp receipts.  
MOTION (Torgeson, Mayhew): TO ACCEPT THE TREASURER'S REPORT. Unanimous.
8. Assessment of Buildings  
Torgeson reported that the Assessment Committee's work continues. Commissioners discussed the idea of installing a second security gate.
9. End Use/ Ultimate Purpose Decisions  
Pursuant to discussion, Commissioners agreed to limit rental and use of Park buildings to 3 seasons - spring, summer, and fall; to disconnect electrical service to Bldg # 7 (Highland); to return Bldg # 7 to its original state as an open-sided pavilion; to restrict overnight use of the Park to self-contained camping - exceptions considered - and to de-emphasize camping which requires park electricity, park water, & park toilets.
10. Foundation/ Tax Exempt Status  
Eastford 1<sup>st</sup> Selectman Art Brodeur has advised Trowbridge that he and Woodstock 1<sup>st</sup> Selectman Allan Walker suggest that the Commission may find less encumbrance under 501(c)(3) status than under Town tax-exempt status.
11. Ordinance  
Trowbridge reported that the two 1<sup>st</sup> Selectmen will likely seek a joint Board of Selectmen meeting with the Commission in August.
12. Maintenance & Management  
Landscaping: Commissioners expressed great pleasure with Bradley's plantings of begonias, elephant ear, and nicotiana at the Park entrance.  
Preparations for Day Camp: All went well. Mayhew has provided a refrigerator for the nurse's station. Drinking water tested out fine.  
Entrance Gate: Torgeson will ask Hanrahan to close the gate at night during Day Camp.  
Fire Marshall Inspection/ June 7: Passed - Woodstock FM Dick Baron has congratulated the Commission on progress made since last year.  
Buoy Permit: Lee and Mayhew will take measurements and Lee will forward the application/ request to CT DEEP.  
Beds and Mattresses: Trowbridge sold the metal bed frames for scrap and discarded the last of the mattresses.  
Paddleboat: Torgeson checked on Gary Whittenburg's offer, accepted the gift on behalf of the Commission, and will send Gary a Thank U.  
Commission Treasurer: Baywood announced she's "stepping away" from the Treasurer's position and won't seek re-election.
13. Citizen's Participation  
None.
14. Adjournment  
MOTION (Mayhew, Bradley): TO ADJOURN AT 9:15 PM. Unanimous.

Respectfully submitted by Jim Trowbridge