

WOODSTOCK INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING MONDAY, SEPTEMBER 10, 2018 – 7:00 P.M.
WOODSTOCK TOWN HALL – LOWER LEVEL, ROOM B

MINUTES

I. The call to order was by Chairman Mark Parker at 7:03 PM.

II. Roll Call: Mark Parker, Marla Butts, Bill Rewinski, Woody Durst, Diane Wolff.

Absent: Michael Thienel.

Note: Tina Lajoie (IWWA Agent) set up the materials related to the agenda then left
Bruce Woodis, (PE) KWP Engineering; Henry Tiffany, Control Concepts; Members of the
public; Recording Secretary Dotti Durst

III. Appointment of alternates: none. Dotti Durst was appointed acting Recording Secretary.

IV. Action on minutes of previous meetings – August 6, 2018: **Motion by B. Rewinski seconded by M. Butts, to approve the minutes carried unanimously, with two modifications-** 1). Agenda item V. New Business #08-18-14 ...”the presence of a species of snail on the Connecticut Natural Diversity Database... and 2). Agenda item VIII, 4, #07-18-13, Crystal Pond Road, p. 4: “Petitions are allowed within 14 days of ~~submission~~ Receipt of the Application...”

V. Old Business:

a. #07-18-13 Stephen & Lorraine Gabriele, Crystal Pond Rd (Map 6385, Block 39, Lot 39F) – Subdivision and Special Permit for Proposed multi-family development: B. Rewinski walked the site and relayed his observations. A letter from David Smith, 09-07-2018, Principal Engineer (Licensed in Connecticut) for KWP, states: after visiting the subject property, he recommends a gravel base for the driveway, that it be elevated in a low area and that two pipes be installed to prevent the driveway from acting as a levee; this modification will preserve the existing stormwater runoff pattern. The construction as proposed will not have any negative impacts on the adjoining wetland areas nor on the property of the abutter. This detail has been added to the site plans. M. Butts, reciting her credentials, used NECCOG aerial maps and concluded that this seems to be an intermittent water course, within the 100 foot upland area, which is the Commission’s jurisdiction. She confirmed the maps presented by KWP show the text modifying the driveway, now incorporating two 12” crosspipes, on sheet 3 of 5, modified on 09-07-2018, replacing the plans prepared on 07-02-2018; the documents are not yet signed and sealed. NDDH approval has not yet been received; the State health department is reviewing the plans including the pavilion. **Motion M. Butts seconded by B. Rewinski to approve 07-18-13 as proposed carried unanimously, with the provision that a new set of maps, signed and sealed by a professional engineer licensed in Connecticut, be submitted.**

VI. New Business

1. (Preliminary Discussion) 32 Crabtree Ln (CME bldg.) – Potential new owner proposing 6,500 square foot addition to existing building; Henry Tiffany, owner of Control Concepts,

seeks information about a possible business expansion; the proposed addition is almost entirely within the Upland Review area, which would trigger a Wetland's approval. The Commission would require current contour maps showing existing grades and proposed changes as well as proposed parking changes and the well location. The applicant is referred to NDDH concerning the well and to the Eastern Connecticut Conservation District for consultation about stormwater runoff, since the flow is into the Little River.

2. Notification of Timber Harvest – Harold Keller, Et al., 17 Noren Rd (5122/18/5&6): The applicant aims to utilize a USDA grant program for making improvements to privately-owned forest land, between October 31 – April 1 per federal guidelines minimizing disturbance to nesting sites. There will be no harvesting in wetlands. A temporary bridge will be utilized to avoid possible intrusion on a possible animal watering hole. **Motion M. Butts seconded by D. Wolfe to accept the notification of the harvest, as explained by Dan Dubois as a permitted use as of right, carried unanimously.**

3. Elliot Lawrence – (Scout project @ Roseland Park) 305 Roseland Park Rd. - Installation of rain garden: after discussion of the details by E. Lawrence,, application number 09-18-20 was assigned to the project. It is determined to be a Non-Regulated Use, for which no fee required **Motion M. Butts seconded by W. Durst to approve the application as presented, due to the proposed conservation of soil and water at Roseland Park, carried unanimously.**

4. 09-10-18 - Request for a determination of a non-regulated activity – Jeff Driscoll, 89 East Quasset Rd: the owner is trying to prevent further erosion into Quasset Lake where the rock wall has deteriorated. He proposes work after Columbus Day when the lake is drawn down. Details of the landscaping materials to be use are requested. **Motion B. Rewinski seconded by M. Butts to put application # 09-10-18 on hold until a future meeting, pending the development of a definite plan, carried unanimously.**

VII. Wetlands Agent Activity Report: 1). Bull Hill situation: J. Navarro, Highway Department, notes improvements are planned. IWWA will monitor the situation. 2). Regarding application #07-18-13, Gabriele, Tina spoke with Bruce Woodis to prepare materials for this meeting. 3). The “CME” Building- a preliminary discussion has taken place regarding a possible relocation from the Putnam Industrial Park, resulting in a 6,500 sq foot expansion. 4). An Eagle Scout project was reviewed 5). Preparations were made for this meeting, as well as work with residents and members of the public..

VIII. Citizen's comments / other topics:

a. CACIWC – 2018-2019 dues for IWWA/Conservation – If Conservation Commission and IWWA register together, there is a savings; the combined total is \$120. There is a line item in the budget for this. The consensus was to move ahead. M. Parker has signed off on paying up to \$65 in case the savings is not realized.

b. Update on Wetlands Agent activities and Recording Secretary status: M. Butts asked for details about the financial page provided by the Treasurer, including line items for “staff” and a

use of a debit card. The By Laws were reviewed to determine the role of the commission member elected as the secretary. M. Parker – has asked the elected secretary to write a letter to review the existing funds available to the commission. He asks the Selectmen for funding for and approval for IWWA agent Tina Lajoie to attend the November 5th IWWA meeting.

X. Motion to adjourn by D. Wolfe seconded by B. Rewinski at 9:55 PM carried unanimously.

Next meeting: the First Monday of the month, October 1, 2018

Respectfully Submitted; Dorothy Durst, Recording Secretary *Dorothy Durst*

These minutes have not yet been approved by the IWWA. Please refer to next month's meeting minutes for approval of and/or amendments to these minutes.