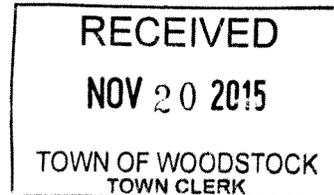


CAMP NAHACO PARK COMMISSION
Eastford Town Hall 7:00 pm
Meeting Minutes Nov 4, 2015



Members present

Beach Baywood, Bill Bradley, Denis Day, Chuck Lee, Chris Mayhew, Paul Oleszewski, Jim Trowbridge

1. Call to Order
Trowbridge called the meeting to order at 7:00 pm.
2. Seating of Alternates
No alternate present.
3. Citizen's Participation
Commissioners invited potential alternate member Rick Torgeson (E) to participate in the meeting's discussions.

Citizen Bev Brazeal shared her thoughts on a family reunion held at Nahaco, and donated a first aid kit and \$50 to the commission.

4. Annual Fund Appeal
The Commission welcomed Frank Castagna (E) who spoke briefly on Annual Fund development.
5. Approval of Minutes

MOTION (Day, Lee): TO APPROVE THE 2015 MINUTES FOR 9/23, 10/7, 10/14, 10/21. Unanimous.

6. Treasurer's Report
Baywood presented the Operating Statement YTD revenue as \$8706.10 and YTD expenditure as \$44,766.62.

MOTION (Day, Lee): TO ACCEPT THE TREASURER'S REPOT. Unanimous.

Secretarial Stipend: If the secretarial stipend was not received from Eastford, this year or last, Trowbridge will ask for it.

Rental Calendar: The rental calendar is on GoDaddy.com and only accessible by emailing Tom Hawkins to get the link. Mayhew will find out about public access to calendar.

Budget Preparation: The 2014-2015 financial report and 2016-2017 were presented to the commission by Baywood. Commissioners Trowbridge and Baywood will deliver preliminary budget at Nov 18 meeting, and it will be discussed at the Dec 2 meeting.

7. Resignations/ Recommendations:
Eastford 1st Selectman Art Brodeur has received Tom French's resignation.

8. Maintenance and Management
The commission thanked Commission member Chris Mayhew and his crew for cleanup.

Highland Shelter: Mayhew stated that a decision regarding the Highland Shelter has to be made by early spring, and that the building has been returned to use.

Facilities Rental Research: Mayhew and Lee will check on fee schedules for facilities similar to Nahaco.

Caretaker's Contract: The ad for the Caretaker position was turned in by Mayhew and will be run in the Villager and Town Crier. The commission decided that the Caretaker will not have to pay rent to live in the cabin, but will pay for the utility bill, and the installation of heat is to be determined. It was also decided the position will begin March 1st.

Kayak Donation: Baywood reported that she has not received a call back concerning the kayak donation.

Window Reimbursement: Rick Torgeson declined reimbursement for the cost of the window.

Gadoury and Bibeault Letters: Trowbridge sent off the letters.

Dumpster Rental: The dumpster company has offered to waive the monthly dumpster charges, and will not do any pulls of the dumpster from December to April.

Fall Chores: Beach will contact CL&P to turn off electricity, and has also received an email from Mary Ellen of the conservation committee which has offered to reblaze the trails.

Winterization of Water System: Day has drained the shower buildings and water tanks, and will work with Trowbridge to finish winterizing the water system.

9. Planning

Trowbridge provided an initial "write-up" of the Nahaco Park Plan, which Commissioners reviewed. Discussion ensued, and the commission adjusted the plan, with minor additions.

Trowbridge will revise for Nov 18 meeting and present the finished plan. He will also present it to the Selectmen of Woodstock and Eastford and ask for feedback at their next meeting.

10. Citizen's Participation

Guest speaker Frank Castagna suggested not advertising for a specific donation, but keeping advertisements for donations general.

11. Adjournment

MOTION (Mayhew, Bradley): TO ADJOURN AT 8:50 PM.

Next meeting is November 18, at 7 pm, Woodstock Town Hall.

Respectfully submitted by Emily Hughes