



Members Present

Bill Bradley, Beach Baywood, Brian Griffin, Chuck Lee, Chris Mayhew, Paul Oleszewski, Jim Trowbridge
Alternate: Rick Torgeson

1. Call to Order

Trowbridge called the meeting to order at 7:00 pm.

2. Seating of Alternates

MOTION (Mayhew, Lee): TO SIT RICK TORGESON IN PLACE OF DENIS DAY. Unanimous

3. Citizen's Participation

None.

4. Jacob Belanger Eagle Scout Project

The commission welcomed Jacob Belanger and discussed his plan to repair and build picnic tables for Nahaco for his Eagle Scout Project. He projected to be finished by the end of June.

5. Day Camp

The commission welcomed Day Camp director Jen Larkin to discuss the upcoming Day Camp season. Introductions were exchanged between Jen and new commission members, and discussion ensued:

Basic 2016 fee 225/week; staff cuts likely; portapotty-not needed; set-up day June 27; hilltop pavilion-needs cleaning; weedwacking-needed; load of sand for beach-Larkin will get; NDDH water testing- Trowbridge will arrange; lagoon closure- okay during day camp Hours. Commissioners approved new assessment fee of \$300/year for facility support in lieu of prorated service fees applied in the past.

6. Approval of Minutes

MOTION (Beach, Lee): TO APPROVE MARCH 2 MINUTES.

Amendments to March 2, 2016 minutes under item #5, Treasurer's Report as a second paragraph:

Trowbridge showed that Nahaco had \$11,156.24 in available funds as of 12-31-15 and shared supporting documentation. He suggested that checkbook style recordkeeping for in-house accounting would (1) better serve the Commission's need to know its account balance and (2) provide more detail for budgeting purposes.

Baywood reported the Day Camp proration was in fact \$272.89 not \$272.79 as was reported in the minutes.

MOTION (Lee, Griffin): TO ACCEPT TROWBRIDGE'S ADDITION AND BAYWOOD'S CHANGE. Unanimous. Torgeson abstained.

MOTION (Beach, Lee): TO AMEND PREVIOUS MOTION AND TO APPROVE MARCH 2 MINUTES AS ADJUSTED. Unanimous.

7. Conduct of Business/ Protocols

Trowbridge invited the commission to discuss protocol of handling business between meetings. He advised the commission to call him if something is not getting taken care of. Trowbridge also stated that he will review the minute taker's timecard and will add confirmation of submission of time card to the agenda.

8. Treasurer's Report

Beach went over in-house accounting for fiscal year 2016-2017.

MOTION (Lee, Bradley): TO ACCEPT TREASURER'S REPORT. Unanimous.

9. Volunteer Day on April 16

Commissioners discussed the upcoming volunteer clean-up day to take place on April 16. Mayhew reported that (1) he had promoted clean-up day on WINY radio earlier that day and (2) that Nahaco is eligible for a Last Green Valley grant for up to \$500 pending submission of receipts. A meeting will take place to finalize plans on April 13 at 7:00 pm at Woodstock Town Hall.

10. Nahaco Ordinance Review

The adjusted Nahaco Ordinance document was passed out to the commission by Trowbridge.

MOTION (Lee, Bradley): TO ACCEPT DRAFT ORDINANCE DATED 4-6-16 WITH ADDITION OF NAME CHANGE FROM CAMP NAHACO PARK TO CRYSTAL POND PARK. Unanimous.

MOTION (Torgeson, Mayhew): TO RECOMMEND TO THE BOARDS OF SELECTMEN THE DRAFT ORDINANCE DATED 4-6-16. Unanimous.

11. Annual Fund Drive

Trowbridge reported that Eastford first selectman Ard Broudeur will check on the town 501(c)(3) status, and that a committee will be established for 501(c)(3) status. Torgeson, Trowbridge, and Lee will contact Frank for assistance for the annual fund drive.

12. Maintenance and Management

Trout Pond: Lee reported he will check on a flood and erosion control grant from the division of water resources. Trowbridge will cut the tree and bushes by the trout pond embankment.

Brush Cutting: Commissioners agreed to get together before mid-May to trim the brush by the beach

Nahaco Paintings: Lee will contact Tom Hawkins, who has the Nahaco paintings.

Use Fee for Yoga: The commission will not charge a use fee for yoga but will encourage donations.

Annual Inspections: Before Day Camp: the fire extinguishers, smoke alarms, and 90 minute emergency lights need to be inspected.

Website: Beach reported that Tom Hawkins will be switching from a GoDaddy online calendar to a Google online calendar.

13. Citizen's Participation

None.

14. Adjournment

MOTION (Mayhew,Oleszewski): TO ADJOURN AT 9:40 PM. Unanimous.

Next meeting is April 13, 2016 at 7:00 pm, Woodstock Town Hall.

Respectfully submitted by Emily Hughes.